

Wexford Arts Centre Performance Agreement

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| Performers: | Luan Parle & Clive Barnes |
| Contact: | luanparle@gmail.com |
| Performance Title: | Luan Parle & Clive Barnes |
| Performance Date: | Saturday, 14th July 2018 |
| Performance Start Time: | 20:30 |
| Ticket Price: | €12/10 |
| Doors Open at: | 20:00 |
| Run time/Interval | n/a |
| Get In Date: | Same day time to be confirmed with technical department (1) |
| Seating Plan | Cabaret Seating (90) |
| Rehearsal times: | Same day time to be confirmed with technical department (1) |
| Fee Terms: | €500 Guarantee |

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| <i>Technical/Box Office</i> |
| <p>The performer undertakes to liaise with WAC's technical manager (1) at least two weeks prior to the performance, preferably by email.</p> <p>House Technician provided for get in of Theatre productions for max 7.5hours (excluding statutory breaks) and for music events for 2 hrs. Any Additional hours will be charged back at €20 per hour.</p> <p>Sound and lighting operators are not provided. Additional charge of €20 ph will be deducted from settlement if WAC agree to book operator in advance. If operator required this needs to be booked in advance with Technical Manager. Technical specification of facilities available on http://www.wexfordartscentre.ie/technical-specs.html.</p> <p>Technical inventory provided is also attached.</p> <p>Lighting plots and stage set up plans to be provided at least 2 weeks in advance of booking to Technical manager.</p> |

Performer will source own additional technical requirements or incur further charges which will be deducted from final settlement. Any additional equipment required to be sourced by WAC needs to be agreed by Technical Manager in advance.

Staff for event include: 1 Technical supervisor/Deputy Manager, Front of House Staff, Box office staff.

If performer requires the stage to be moved or a different stage configuration other than the standard layout agreed for booking, additional staff charges will apply at a rate of €20 per hour.

Performer/promoter will not during the term of this agreement employ, retain or otherwise engage by any contract for the provision of services any person who to their knowledge is or has during the term of the agreement been engaged by Wexford Arts Centre in provision of services whether as employee, consultant or in any other capacity or relationship without prior written consent of Wexford Arts Centre.

Dressing room Provision. There is no private toilet facilities. Public toilets use only.

The Print Room (adjacent to Theatre) is out of bounds between the hours of 10.00am - 6.00pm.

Please respect the exhibitions that are in situ at the time of your performance, these must be untouched. Any concerns must be directed to WAC's Technical Manager (1).

Pack down and load out of all props/equipment must commence no later than 30 mins post performance unless otherwise agreed with WAC's Technical Manager (1).

A list of (any) complimentary tickets must be presented to WAC's Box Office Manager (2) at least 48 hours prior to the performance. Complimentary tickets are issued at the sole discretion of Wexford Arts Centre.

No more than 3 people are permitted in sound/lighting box and standing in the aisles is forbidden.

It is Wexford Arts Centre's policy that late comers not be admitted to the Theatre until a suitable break - this break is at the discretion of the performer but must be agreed with Box Office/Front of House prior to opening of the main doors.

All incoming parties must comply with Health and Safety regulations as directed by Technical Manager (1).

The Irish Rights Music Organisation (IMRO) is a national organisation that administers the performing rights in copyright music in Ireland on behalf of its members - songwriters, composers and music publishers - and on behalf of the members of the international overseas societies that are affiliated to it. IMRO is a not-for-profit organisation. IMRO's function is to collect and distribute royalties arising from the public performance of copyright works.

Wexford Arts Centre is legally obliged to provide IMRO with reports on every performance that occurs on the premises and make financial returns as appropriate at the applicable rate. The Client Company is entirely responsible for the fulfillment of the rights obligations for their

performance and must provide a set list of featured copyright music performed if applicable. Failure to provide this information to Wexford Arts Centre may result in delayed or with-held payment or returns. The Client Company should contact IMRO on 353 1 661 4844 or visit www.imro.ie for further information on the music rights obligations for their performance. IMRO fees are deducted where applicable for payment to IMRO at a standard rate for music events of 3% plus 23% VAT on the 3% charge for direct payment to IMRO. Productions including copyrighted music may be liable for part thereof of fees to be determined by IMRO.

Accounts/Payments

Payment is made within 10 working days unless otherwise agreed with Administrator (3).

Payment is made by cheque/EFT (electronic funds transfer), under no circumstances will cash be issued.

PR/Marketing

5 A3/A4 posters and/or 100 flyers must be supplied to Wexford Arts Centre a minimum of 3 weeks prior to the performance for inhouse display from all performers.

For town distribution a further 25 A3/A4 posters and/or 300 flyers must be supplied – **town distribution only applies to touring artists/companies.**

WAC is not responsible for design/print of any publicity material. On the provision of Artwork WAC can print posters inhouse for €1.00 each. Additional design/marketing can be arranged and charged for accordingly.

Please forward good quality jpeg image of 400 dpi and short PR information piece approx 60 words for use in programme and additional information for online sales and marketing to Marketing Manager (5). WAC will edit copy as required to enhance target market sales. Additional information can be provided for box office reference for targeting sales including running time, and any age restrictions.

It is Wexford Arts Centre's policy to fine those who fail to fulfil their part herein contained. Any breaches of contract will result in financial penalties.

Events cancelled less than 1 week prior to performance date may be liable to €200 administration charge for costs incurred to promote at the discretion of the Executive Director (4).

The performer will not perform within Wexford County within six weeks before or after agreed date of event.

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| (1) Technical Department - tech@wexfordartscentre.ie |
| (2) Box Office - Pauline/ Jackie - boxoffice@wexfordartscentre.ie |
| (3) Administrator - Giovanna Delaney - giovanna@wexfordartscentre.ie |
| (4) Executive Director - Elizabeth Whyte - elizabeth@wexfordartscentre.ie |
| (5) PR/Marketing - Jackie / Kelly marketing@wexfordartscentre.ie |

Signature: _____ **Date:** _____

If in agreement to the above please either:

A) Print, Sign and Return to sender of Contract at Wexford Arts Centre, Cornmarket, Wexford.

B) Send an email to confirm the agreement terms to sender of contract.